



MORENO VALLEY COLLEGE



**Administration of Justice
District-wide Advisory Meeting Minutes
Friday, December 11, 2020
2:00pm - 4:00pm via Zoom**

In Attendance:

Name/Title	School	Name/Title	School
District Personnel			
Dr. Oliver Thompson	RCC	President-Dr. Robin Steinback	MVC
Mr. Charles Wilhite	RCC	Dean - Public Safety – Art Turnier	MVC
Dr. Melissa Matuszak	RCC	Ms. Kristy Paine	MVC
VP Acad. Affairs – Sam Lee	NC	Ms. Nancy Aguirre	MVC
CTE Dean – Jason Parks	NC	Dr. Charles Wilhite	MVC
CTE Assoc. Dean Ashley Etchison	NC	Carlos Lopez	MVC
ADJ Dept. Dean – Melissa Bader	NC		
BEIT Dean – Dr. Jason Parks	NC		
Assoc. Dean CTE Ashley Etchison	NC		
Dr. Sigrid Williams	NC		
Stephanie Podein	NC		
Industry Advisors			
Dr. Matthew O’Dean	CA POST	Claudia Canizalez	US Customs & Border Patrol
Chief Shauna Gates	RCCD Police	Lt. Val Graham	Retired Riv.Co PD, Sheriff’s
Captain Evan Peterson	Sherrif’s Dept.	Captain Evan Petersen	RSO
ADA Ashley Smith	ADA – Riv. Co.	Undersheriff Vrooman	RSO
Chief Joseph Belli	RSO		

RCC= Riverside City College
MVC= Moreno Valley College
NC=Norco College

- 1.) **Call to Order 2:02pm and Overview of Agenda**
- 2.) **Introductions**
- 3.) **Purpose/Objectives of ADJ Advisory Meeting:** Hear feedback from professional practitioners/experts in the field to improve our district’s ADJ curriculum. Strategic Plan among RCCD District: To create effective community partnerships which will strengthen student learning.
- 4.) **Program Updates: MVC**

Moreno Valley College-Nancy Aguirre and Ms. Kristy Paine presented

- Curriculum updates, AS Degrees and Certificates

Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506
www.rcc.edu

Moreno Valley College
16130 Lasselle St.
Moreno Valley, CA 92551
www.mvc.edu

Norco College
2001 Third St.
Norco, CA 92860
www.norcolleage.edu



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- Jail Simulator complete- contact Kristy Paine
- International Public Safety Leadership and Ethics Institute- Development Training will be moving into Homeland Security discipline-Dr. Charles Wilhite presented

Action Item: Does the advisory approve of Changes to Modular Academy Certificates and Associates Degrees? **Unanimously approved**

5.) **Program Updates: RCC**

Riverside City College-Dr. Melissa Matuszak-presented

- Curriculum changes and major modifications
- Updates to Certificate programs
- Internships
- Service Learning

6.) **Discussion with advisors-** increasing credits and units available in these ADJ classes to meet demands of professionals in field

- a. Undersheriff Dennis Vrooman commented on frequency of the classes for certificates, especially Victim Services Aid and CSI based on our current situation.
- b. Dr. Melissa Matuszak responded with details on every semester the certificates are offered, and offered between RCC and Norco College alternately so students don't have to wait a year to take courses.
- c. Undersheriff Dennis Vrooman expressed high demand for CSI is an organizational position within Sheriff's organization and expressed praise for the menu of classes and frequency of classes, especially CSI certificate.

7.) **Call to Vote: Action Item,** Approval from advisors on modifying Digital Forensic Investigation Certificate and replacing intro class with course ADJ-31 Digital Forensics and Cyber Crime and making ADJ-31 a requirement- **unanimously approved by advisors who voted**

8.) **Program Updates: NC**

Norco College-presented by Dr. Sigrid Williams

- Curriculum Updates
- Military Articulation Program- 117 requests of military occupations and/or coursework to articulate with our ADJ courses
- Guided Pathways
- New AS Degree approved and possible certificate

9.) **Action Item:** Question posed to advisors: ADJ 9 Law in American Society at Norco College, should it be required or an elective?

- a. Chief Shauna Gates commented-make ADJ 9 a requirement, important part of curriculum
- b. Consensus as requirement

10.) **Discussion Question posed to advisory:** Should our district offer a 30 unit ADJ certificate for professional development w/o GE but add English 1A as requirement? Would it make a difference, or would you rather have a degree?



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- a. Chief Shauna Gates-thinks we should offer both, professional certificate, and degree, since some officers want to just learn job related skills in law enforcement and then can decide what is best for them and what their employer is asking for.
 - b. Captain Evan Peterson commented-Testing process of Sheriff's Dept. requires and looks for units completed and recognizes and concurs with Chief Shauna Gates that both should be offered, but doesn't think a change is needed. Often those who do take units and start down the path end up getting their degree anyways.
 - c. Melissa Bader-recommended addition to professional dev. Certificate the REA-4 Critical Thinking class
 - d. Matthew O'Dean-POST regulation 1011 posted on the web says if no degree, if you want Intermediate Certificate, it takes 6 years of police service to get the certificate. However, if you have a Bachelor's degree it would take only 2 years. Agencies pay significant increases in salary for advanced certificate. If they don't have a degree, they need "X" amount of units, and training units on the job can become equivalent of college units but takes longer. 1 training unit=1 college unit. Mentioned-serious consideration given to revamping the requirements of new recruits, and many are hiring only those with an Associates Degree. Age requirements may be a future discussion as well. So, a professional certificate as well as an AS should be offered.
 - e. Dr. Thompson commented-Degrees are important and offer opportunities in advancement faster than a certificate. And some law enforcement positions especially with Federal Agencies now require a Bachelor's degree.
 - f. Dr. Melissa Matuszak-future discussion topic of CA proposed legislation of Age 25+ and Bachelor's Degree requirements needs to be addressed in regards to research of efficacy of bachelor's degree professionals, but cost is a big factor and affects equity and diversity. And a certificate is a cost-effective solution for opportunities of advancement.
 - i. Dr. Matthew O'Deane agreed, it needs to be a topic discussed at the next advisory
- 11.) Updates/Other-Dr. Sigrid Williams, all courses within catalog got DE approval, Job Fair cancelled, livable wage data

12.) **Discussion topic with Advisors**

- a. Facilitator-Dr. Melissa Matuszak, -How can we build stronger relationship between practitioners, employers, and schools? How do we address the attrition levels and cultural shifts and the wellness programs and preventative measures to prepare our students ?
 - i. Chief Shauna Gates commented on the need for wellness programs and courses that teach students topics that create skills to create a good work/life balance. **Recommendations: Bring in guest speakers who discuss the real aspects of the job,** even from a Psychology standpoint and how to deal with the traumatic events officers see in the field and how to deal with it because it spills over into the home life. **Courses she suggested include: Money Management, Stress management, Situational Emergency Training, Resiliency Training**
 - ii. Dr. Matthew O'Dean-POST has all their course outlines online, opendata.post.ca.gov, in their Wellness Programs, and "Silent No More" on YouTube. Colleges can mimic and teach in their classes to prepare students where



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appropriate. Wellness instructors to be POST certified. **Recommendation: a 16 week semester of an “Officer Wellness and Resiliency” course.**

- 13.) Discussion Topic-“How much should we share with our students, how much is too much?”-Dr. Sigrid Williams facilitated
- a. Chief Shauna gates touched on many of these points when she spoke of the need for a guest speaker to be real and discussion hot button topics of suicide, stress, family/work life balance. It is important students realize what they are getting themselves into and be both mentally and physically prepared for the demands of the job in law enforcement or criminal justice.
- 14.) Future Discussion Topics for next advisory
- a. Equity and Cultural proficiencies/Webinars in the area of CJ reform – Topic loaded area of defunding the police – (IACP – more than HS; Interdisciplinary coursework) Measures/Data will they be looking
 - b. What are your agencies doing in regards to PC 835(a)? What legislation, policies and directives are coming from POST to address use of force training of our officers?
 - c.
- 15.) Recommendations from Advisors-Open Dialogue
- a. Chief Shauna Gates commented our schools are on the right track in revamping some of our classes and making sure our certificates are attainable and in a timely manner.
Recommendations: MVC’s Emergency Management program could be offered across all RCCD colleges, Campus Threat Assessment Scenarios from a student’s perspective
 - b. Captain Evan Peterson-maintaining partnerships at Ben Clark Training Center
 - c. Chief Belli-likes the direction that the ADJ departments are taking with their programs to address the evolution of the field
 - d. ADA Ashley Smith-really impressed by curriculum, Recommendations: **Summer 2021 continue with RCCD student internships with District Attorney’s office after Covid-19. Wellness curriculum to be incorporated into the ADJ programs adds to the longevity of the career professionals in the field.**
- 16.) Final Remarks
- 17.) Meeting adjourned at 3:58pm, next meeting for Spring 2021 TBD